



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Armed Forces Community Covenant Signatories Panel

At: Committee Room 2, Civic Centre, Swansea

On: Monday, 25 September 2017

Time: 2.00 pm

Chair: Councillor June Burtonshaw

AGENDA

Page No.

- 1 **Apologies for Absence.**
- 2 **To receive Disclosures of Personal & Prejudicial Interests from Members.**
www.swansea.gov.uk/DisclosuresofInterests
- 3 **Minutes.** 1 - 4
To approve & sign the Minutes of the previous meeting(s) as a correct record.
- 4 **Help for Heroes. (Presentation)**
Shelley Elgin - Wales/Cymru - Help for Heroes
- 5 **Update from Panel Members. (Verbal)**

Next Meeting: Monday, 4 December 2017 at 2.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Monday, 18 September 2017

Contact: Gareth Borsden - 01792 636824

ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL

SIGNATORY	CONTACT	TELEPHONE	EMAIL/ ADDRESS
City & County of Swansea	Councillor June Burtonshaw, AFCC Champion	01792-636923	June.burtonshaw@swansea.gov.uk
Lord Lieutenant	Byron Lewis HM Lord Lieutenant of West Glamorgan	01792-652962	HM Lord Lieutenant of West Glamorgan Bryn Newydd House, 1 Derwen Fawr Road Sketty, Swansea SA2 8AA Byron.lewis@btinternet.com
Army	Captain Phil Carter	02920781245	Welsh Transport Regiment (RLC)V Maindy Barracks, Cardiff welshpt-rhq-adjt@mod.uk
Army	Captain Chris Evans	01792 401528	157 (Welsh) Regt RLC 233 (West Glamorgan) Transport Squadron The Royal Logistic Corps (Volunteers) Army Reserve Centre, The Grange Swansea SA3 5AD 157RLC-223-PSAO@mod.uk
RAF	Air Commodore Adrian Williams OBE ADC MA BA FCILT RAF	01874- 613889	Commander 160 (Wales) Brigade, The Barracks Brecon LD3 7EA
Navy	WO1 Steve Jones Lt Cdr Ruth Fleming		navymr-cambriauwo@mod.uk ruth.fleming@royalnavymail.mod.uk
SSAFA	David Singletary	01792- 653432 07940 576977	SSAFA Office, Alamein Road, Landore SA1 2HP West.Glamorgan@ssafa.org.uk
Probation Service	Wayne Driscoll	01792-479318	Wales Probation Trust West Glamorgan House 12 Orchard Street Swansea SA1 5AD
Prison Service	Lauren Watson Governor	01792-485330	HMP Swansea, 200 Oystermouth Road, Swansea, SA1 3SR Lauren.Watson@hmps.gsi.gov.uk
South Wales Police	Chief Inspector Tony McAlinden	01639-634313	South Wales Police, Neath Police Station, Gnoll Park Road, Neath, SA11 3BW Tony.mcAlinden@south-wales.pnn.police.co.uk Diana.Price@south-wales.pnn.police.co.uk
Swansea Bay Regional Equality Council (SBREC)	Taha Idris Chief Executive	01792-457035 07738320375	Swansea Bay Regional Equality Council Mansel House, 101 Mansel Street Swansea, SA1 5UE taha.idris@sbrec.org.uk
Welsh Air Ambulance	Mark Stevens Fundraising Manager	0845-8584999	Wales Air Ambulance, Ty Elusen, Bay Studios Business Park, Fabian Way, Swansea SA1 8QJ markstevens@walesairambulance.com
Ospreys Rugby	Paul Whapham	01792-616503	Ospreys Rugby, Liberty Stadium, Landore Swansea SA1 2FA PA: paul.whapham@ospreysrugby.com
Change Step	Kev Bogdan	0728 3414 725	Change Step Peer Mentor 15 Victoria Gardens Neath SA11 3AY kevinbogdan@wcada.org
Job Centre Plus	Mark Hurry Partnership Manager Swansea		Department for Work and Pensions Swansea Jobcentre, 37-38 High Street, Swansea, SA1 1LS MARK.HURRY@DWP.GSI.GOV.UK
ABMU (NHS)	Jan Worthing Locality Director	01792-601850	ABMU Health Board, Swansea Locality, 12 th Floor, Oldway Centre, 36 Orchard Street Swansea Jan.worthing@wales.nhs.uk PA: Claire.joseph@wales.nhs.uk

Mid and West Wales Fire and Rescue Service	Gail Smith Andy Grove		g.smith@mawwwfire.gov.uk a.grove@mawwwfire.gov.uk
Swansea Council for Voluntary Service (SCVS)	Alyx Baharie	01792-544005	Voluntary Action Centre, 7 Walter Road, Swansea SA1 5NF alyx_baharie@scvs.org.uk
Royal British Legion – Swansea Branch	Squadron Leader Phil. C. Flower MBE DL RAFVR(T)	02032-072450 07500 764080 07814177193	City of Swansea Branch Royal British Legion c/o 1, Maes-Y-Coed, Kingsbridge, Gorseinon Swansea.SA4 6RN pflower@britishlegion.org.uk pcfmbc.215@ntlworld.com
University of Wales Trinity St David	Medwin Hughes Vice Chancellor	01792-481216	Mount Pleasant, Swansea, SA1 6ED medwin.hughes@sm.uwtsd.ac.uk PA: Eirwen Nicholls (e.nicholls@uwtsd.ac.uk) or Margaret Williams (m.r.williams@uwtsd.ac.uk)
Gower College Swansea	Mark Jones Principal & Chief Executive	01792-284059	Gower College Swansea, Tycnoch Road, Swansea SA2 9EB mark.jones@gowercollegeswansea.ac.uk
Swansea University	Peter Neville	01792-295391	English Language Training Services, Margam Building, Swansea University, Swansea SA2 8PP p.i.neville@swansea.ac.uk
Remploy Swansea	Sophie O'Kelly Eleonora Evans	0300-456-8032 07786976291	Remploy Employment Services, Alexandra House, 1 Alexandra Road, Swansea. SA1 5ED. sophie.okelly@remploy.co.uk eleonora.evans@remploy.co.uk
Citizens Advice Swansea Neath Port Talbot	Jackie Preston, Chief Executive	01792-739914	Citizen Advice, Llys Glas, Pleasant Street, Swansea.SA1 5DS jackie.preston@citizensadvicesnpt.org.uk
Age Cymru Swansea Bay	Nicola Russell-Brooks Chief Executive Officer	01792- 648886	Ty Davies, Tawe Business Village Phoenix Way Enterprise Park Swansea SA7 9LA enquiries@agecymruswanseabay.org.uk
Veterans NHS Wales	Victoria Williams		Victoria.Williams4@wales.nhs.uk
SSAFA/Change Step	Sandy Shaw		nptdivsec.ssafa@yahoo.co.uk
Adrian Rabey	British Training Board		Adrian@britishtrainingboard.org.uk
Antony Rabey	Aartic Training		Anthony@aarticts.co.uk
Louise Snelgrove Capt Roy Griffiths	Merchant Navy Association		LOOPYLOUISE1@hotmail.com gpeter42@aol.com
Peter Evans	Royal British Legion		PEvans@britishlegion.org.uk
Sue Richards-Hoskin	Cruse		morgannwg@cruse.org.uk
Spencer Martin	Voluntary Sector Relationship Coordinator		Spencer.martin@swansea.gov.uk
Nigel Jones	Special Events Manager		Nigel.jones@swansea.gov.uk
Shelley Elgin	Regional Recovery Manager	07916 640892	Shelley.elgin@helpforheroes.org.uk

CITY AND COUNTY OF SWANSEA

MINUTES OF THE ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL

HELD AT COMMITTEE ROOM 1, CIVIC CENTRE, SWANSEA ON
MONDAY, 24 JULY 2017 AT 2.00 PM

PRESENT: Councillor J E Burtonshaw (Chair) Presided

Representing Organisations:

Capt Chris Evans - Army
Lt Cdr Ruth Fleming – Navy
Bruce Bagley – Deputy Lieutenant
Tony Colburn – Royal British Legion (Mumbles & South Gower)
Adrian Rabey – British Training Board
Nicola Russel-Brooks – Age Cymru Swansea Bay
Dave Singletary – SSAFA
Sue Richards-Hoskin – Cruse Bereavement
Paul Whapham – Ospreys Rugby
Jackie Preston – Citizens Advice Bureau
Alyx Baharie – Swansea Council for Voluntary Services

Also Present:

Paul Jones MBE – National Probation Service
Reeco Rees – SA1ute

Officer(s)

Gareth Borsden	Democratic Services Officer
Nigel Jones	Special Events
Spencer Martin	Voluntary Sector Relationship Coordinator

Apologies for Absence

Dean Thomas, Gail Smith, Mark Jones, Peter Neville and Peter Evans

12 **DISCLOSURES OF PERSONAL & PREJUDICIAL INTERESTS FROM MEMBERS.**

None.

13 **MINUTES.**

RESOLVED that the Minutes of the Panel held on 20 March 2017 be agreed as a correct record.

14 **NEW COMMUNITY PROJECTS, POTENTIAL COVENANT FUNDING APPLICANTS.**

Ospreys in the Community

Paul Whapham, Ospreys Rugby outlined the background and rationale behind the bid they had already submitted to the Covenant Funding. He outlined that they had already submitted the bid due to timescales.

He outlined that the project is centred around “sport reminiscence” and is based on the “sporting memories” programme that is already well established in England. It aims include tackling social exclusion and isolation and aims to integrate former service personnel and older people back into the community, through regular meetings, events and activities.

He indicated the current players could be involved and if the meetings/sessions prove successful, physical activities and groups, such as walking/bowling could be arranged.

He answered the questions from Members of the Panel around issues such as transport, venues, targeting of attendees etc.

Capt Chris Evans reminded the Panel of the current process that the application for funding now follows via the MOD and local board in Brecon, and indicated if there is an opportunity, the need to promote the potential links with the already local covenant funded schemes at Gowerton RFC, Cruse Bereavement and the Bulldogs project may assist with its success. Access to a database of potential clientele could, as with all groups in this sector prove an issue going forward

The Chair and Members of the Panel welcomed the project and fully supported the application.

SA1ute

Reeco Rees outlined the background and reasons behind the developing of the project which aims to provide a range outdoor activities for both serving and former service personnel and their families. He indicated that the necessary land had been promised to the group and fundraising had started. He outlined his links with a current serviceman Lee West and the Trampface group.

He indicated he was seeking advice, assistance and support to develop the idea into a actual facility. He outlined that he has started the process to register the group with the Charity Commission.

The Panel was generally supportive of the project but the need for Mr Rees to get the body registered with the Charity Commission was essential, as only registered charities can appeal for Covenant funding. The scheme would need to come back for formal approval once Charity status has been achieved.

Panel Members outlined potential issues around insurance costs, transport, and again establishing a database of eligible persons.

15 **UPDATES FROM PANEL MEMBERS.**

Panel Members provided verbal updates relating to the current and proposed activities, events, and workloads of their respective groups & organisations, including the following areas:

Swansea Council for Voluntary Service

Alyx Baharie referred to the possible links with the Cynydd programme, NEETs, military experience and possible funding from the LIBOR funding.

Spenser Martin outlined he would research the matter further.

Army

Chris Evans reported that Armed Forces Day on 24 June had been a great success, and the Air Show had also been a fantastic event for all those involved.

He indicated that a Veterans Employment Fair has been arranged in the Grange, West Cross on 7 September between 10am-2pm and is open to both current and former service personnel.

He is also investigating with the Local Authority the placing of the Recruitment caravan on a more regular basis in the City Centre.

He indicated once the expanded Covenant has been resigned it will be displayed at the Civic centre and an event held at the Grange to promote the event.

Navy

Ruth Fleming reiterated the success of Armed Forces Day.

She referred to the Wrens Walking Wales Event and the excellent response in Swansea, particularly from The British Legion in Mumbles, the visit from the Lord Lieutenant and the event held with the Lord Mayor at the Mansion House.

She referred to a Naval Families Federation event which is aiming to collate information on local Navy personnel and families to be held shortly, the details of which will be shared with Members of the Panel.

Special Events

Nigel Jones commented on the success of the Air Show and indicated that discussions are ongoing regarding next year's event. He outlined that it may, due to RAF commitments need to be held on Armed Forces Day, with appropriate alterations needed to accommodate both events on the foreshore.

He detailed that Silence in the Square is again planned for 11 November.

Age Cymru Swansea Bay

Nicola Russel-Brooks indicated that this was her last meeting of the Panel before retirement. She would pass the details of her replacement in due course.

British Training Board

Adrian Rabey reported on the recent "soft launch" of the new Armed Forces Community Academy (AFCA) project, which aims to further assist service personnel in their transition from military to civilian life. He indicated that over 600 people have joined the scheme so far, and detailed the links with companies already established which guarantees interviews for their clients.

Ospreys Rugby

Paul Whapham reported that the Ospreys had been awarded the Armed Forces Bronze Award, and reminded panel members of the availability of tickets for both serving personnel and veterans for Ospreys home games.

Royal British Legion

Tony Colburn reported on the involvement of the Mumbles & Gower branch with the Wrens Walking Wales event.

He referred to lack of public awareness in Mumbles of the Armed Forces Day, and indicated the local branch had purchased a flag to promote the event.

Cruse Bereavement

Sue Richards-Hoskin indicated that her organisation continues to try and raise awareness of their services for families, service personnel and veterans.

Chair

Councillor June Burtonshaw indicated that she had spoken with the Deputy Leader regarding the purchase of an additional flagpole, and indicated that the matter should now be resolved.

She congratulated all involved on the success of both the Armed Forces Day & the Air Show.

The meeting ended at 3.00 pm

CHAIR